



State of Louisiana
DEPARTMENT OF STATE CIVIL SERVICE

www.civilservice.la.gov

CIVIL SERVICE TRAINING

Fiscal Year 2007-2008

The goal of the DSCS training program is to offer training opportunities in cooperation with the Comprehensive Public Training Program, to help agency supervisors and HR managers in developing the skills necessary to positively affect the productivity, efficiency, and morale of their workforce through proper employee management.

Civil Service Class	# of Students Instructed	Student Satisfaction %
Performance Planning & Review for Supervisors	1355	99%
Controlling Absenteeism & Tardiness in State Government	290	100%
Common Myths that Affect Good Supervision	1465	99%
Civil Service Essentials for Supervisors	1136	99%
Documenting for Performance & Discipline	1520	100%

**DSCS conducts quarterly, training courses for classified supervisors, managers and HR professionals. In Fiscal Year 2007-2008, DSCS conducted 299 classes. Student satisfaction is based on students responding to an overall post course evaluation. Responses of strongly agree, agree, and neutral are considered as "satisfied", while responses of disagree and strongly disagree are considered as "not satisfied". The classes listed above are targeted and designed for classified supervisors and managers.*